



## **Job Description – Choral Artistic Team Member**

***Viter Ukrainian Dancers and Folk Choir is undergoing a structural change to the framework of the artistic team and is welcoming interested internal and external candidates to apply for these restructured positions.***

*Based in Edmonton, the Viter Ukrainian Dancers and Folk Choir (“Viter”) are a performing ensemble dedicated to preserving, developing and promoting Ukrainian culture through song and dance. Viter’s performances foster a greater awareness of Ukrainian heritage among its members and the public in Edmonton, Canada, and abroad.*

### **Organizational Structure**

The Artistic Team of Viter will be comprised of one Artistic Director and two supporting Artistic Team Members consisting of either one or two Dance Artistic Team Members and/or one Choral Artistic Team Member (collectively, 3 positions which will form the “Artistic Team”). With leadership and vision under the auspices of the Artistic Director, this team will collaborate on the direction of all artistic aspects of Viter. The Artistic Team, through the Artistic Director will report to the Board of Directors of Viter (the “Board”).

### **Position Profile**

In conjunction with other members of the Artistic Team, the Choral Artistic Team Member will deliver on an artistic mandate (to be ratified by the Board thereafter) which includes both “dance only” and “choir only” pieces as well as combined song and dance components and pieces. Such song and dance components shall be a collaborative effort of both the Viter Ukrainian Dancers and Viter Ukrainian Folk Choir.

The Choral Artistic Team Member will provide high quality choral training, innovative and engaging song choices, and artistic leadership to the Viter Ukrainian Folk Choir in order to achieve the artistic mandate under the ultimate direction of the Artistic Director.

The Choral Artistic Team Member(s) will begin choir rehearsals in September 2026, however, collaborative meetings and planning sessions with the Artistic Team may commence earlier upon hiring.

### **General Duties**

- Execute on an artistic plan, developed by the Artistic Director that reflects the objectives of Viter, in collaboration with the entire Artistic Team, including approximate timelines for the plan and its delivery;
- Provide input to written artistic reports to be delivered by the Artistic Director, as required for the purposes of securing funding from funding agencies, sponsors and donors and for monthly Board meetings;
- In conjunction with the Board and Artistic Team, provide estimated project figures for the budget (ie. costumes, music composition, workshops) to the Artistic Director in order to coordinate the artistic plan for the year.
- Act as a Viter spokesperson for any media exposure as needed;
- Travel with Viter on all tours and act as a Viter spokesperson, where required;
- Attend all Viter General Meetings.

### **Artistic Duties**

- Support the artistic vision of each Viter production and performance under the direction of the Artistic Director by working closely with guest directors, musicians, composers, writers, performers, technicians and other artistic personnel as required;
- Oversee and actively participate in a minimum of two (2) hours per week of rehearsals according to the set rehearsal schedule (Thursdays 7:00-9:00 pm), providing training in vocal technique plus any time required to support the development and execution of the artistic plan;
- Support the creation of appropriate, interesting and innovative choral music and collaborations in a variety of genres which both challenges choristers and

continues to grow the reputation of Viter as a unique and accomplished company, while maintaining the goal of Viter to preserve Ukrainian culture and tradition through song and dance;

- Provide a challenging learning environment and continue to develop strong vocal technique and training to enhance the skills and development of the choristers;
- Provide leadership and develop appropriate relationships with Viter ensemble members to effectively support a positive and supportive studio atmosphere;
- Commit to timely learning and preparation of current and past Viter choral music to lead in learning, cleaning and execution of the pieces;
- Recruit and audition new members to the choir where required to support sections which may have lower membership;
- Oversee theatre/venue set up, technical rehearsal and performance time, as required;
- Support and participate in the implementation of workshops, which may involve guest conductors, as required for execution of the artistic plan;
- Perform administrative duties and research as needed for the development and execution of the artistic plan;
- In collaboration with the Artistic Director and other Artistic Team Member, determine the feasibility of all performance requests and work with the Board to determine key details as required to confirm such requests, if appropriate.

## **Required Skills and Experience**

Successful candidates will possess the following skills/qualities:

- Minimum 5 years of previous Ukrainian choral conducting of a performing ensemble;
- Previous choral experience supplemented by performance/workshop experience in Canada and/or Ukraine;
- Ability to direct, manage, and teach in the studio;
- Strong leadership abilities that foster a productive, supportive environment;
- Ability to collaborate with the Artistic Director and other Artistic Team Member, and the Board;

- Knowledge of Ukrainian culture/folklore and various styles of folk music;
- Prior experience working in/with a song and dance ensemble would be considered an asset.

### **Application Process**

1. Interested person(s) are asked to submit a resume/CV by email at **viterhiring@gmail.com** which shall set out all previous teaching experience, choral training, personal references, links to any videos showcasing conducting skills (i.e. YouTube, Dropbox, etc.), any other relative qualifications and contact information.

2. Viter's Hiring Committee will review all submissions and potential candidates will be contacted to arrange a meeting/interview with the Hiring Committee.

The application deadline is July 15, 2026, however, in the event that a suitable candidate is not found, this position may remain open until such time.